

Dear moderator

Thank you again for acting as moderator during the poster sessions at the 21th Annual Symposium on Heart Research. Here is some practical information:

- You will be moderating **Session X**
- Co-moderator:
- Panel
- Time: Thursday August 31st at 1500-1700
- Venue: TBA

Poster session format:

- Part 1 (Moderated session): All authors will be given 5 min to present key figures/tables in a PowerPoint presentation (maximum 6 slides). All presentations have been uploaded prior to the meeting and will be ready for presentation at one common computer for each session. The presentation will be followed by a 5 min moderated discussion.
- Part 2 (Open session): The presenting authors should be present at their posters for individual feedback, questions and discussions, and an opportunity to visit posters in parallel sessions. All presenters will be individually evaluated by the referees and receive a personal feedback by email after the symposium.

Your tasks as moderator:

- At the beginning of the session:
 - Introduce the format, i.e. 5 min presentation, 5 min discussion per presenter.
 - Identify and introduce the panel.
 - Remind the audience about the poster prize of NOK 5000,- for the winner in each session, based on 1) Novelty of conclusions, 2) Quality of data, and 3) Clarity of presentation. **The winner in each poster session will be asked to give their 3 min presentation during the last session of the main program. In order to participate in the competition for best poster presentation, the presenter must be available for this session on Friday.**
- During the session:
 - Make sure the presenters stay on time and follow the time schedule (this allows for participants to move between sessions)
 - Encourage questions and comments from the audience during the discussions
- At the end of part 1 (the moderated part):
 - Thank the referees and the audience

Thank you again, and please do not hesitate to contact me if you have any questions.

On behalf of the Organizing Committee with

Mathis Korseberg Stokke, Kristina Haugaa, Geir Christensen, Kåre-Olav Stensløkken and Thor Edvardsen
NORHEART - Norwegian PhD School of Heart Research, ProCardio and department of cardiology
Rikshospitalet.

Dinner

Moderators are invited to the conference dinner at 31. Of August. When accepting the duty as a moderator, please also notify k.o.stenslokken@medisin.uio.no if you will attend or not. **NB, there will be a no show fee of 675 NOK billed later if you sign up for dinner and do not attend.**